

# EDUCATIONAL LEADERSHIP AND POLICY STUDIES (EDLP)

## EDLP 200. Diversity and Equity in Educational Leadership. 3 Units

Designed to synthesize previously obtained knowledge of different cultures/ethnic groups/races and social classes. The primary objective is to provide a learning environment which is conducive to the development of knowledge, understanding, and skills consistent with multicultural education and pluralistic education philosophy.

## EDLP 200A. Diversity and Equity in Educational Leadership. 3 Units

Primary objective is to provide a learning environment conducive to the development of knowledge, understanding and skills consistent with Multicultural Education and pluralistic philosophy. It will examine the advantages and complexities of a strategic approach to school and community relationships. Content will focus on public policy formation; community education role of culturally and linguistically diverse groups; current recommendations and emerging issues as they relate to the role of the school, family, and community in the ongoing debate of school reform.

## EDLP 201. Foundations of Educational Leadership. 3 Units

**Prerequisite(s):** Instructor permission.

Introduction to theory and practice of educational leadership at the local, state, and federal level including structure and function of administration, organizational behavior, intrapersonal dimensions, and interpersonal relationships.

## EDLP 201A. Foundations of Educational Leadership. 3 Units

Introduction to theory and practice of educational administration at the local, state, and federal levels including but not limited to the structure and function of administration, organizational behavior, interpersonal relationships, trends affecting contemporary practice, and the changing nature of school reform. Designed to encourage introspection and the reflective process to examine students' values, beliefs and needs. Students will examine strategies for integrating new information and experiences into their evolving professional knowledge base.

**Note:** May be taken twice for credit (Adm Credential Interns).

## EDLP 202A. Legal Basis of Education. 3 Units

**Prerequisite(s):** Admission to the Educational Leadership Program and instructor permission.

Study of school law as set forth in the common law, state, and federal constitutions, statutes, judicial decisions, and in the rules and regulations of state departments and local units of administration.

## EDLP 203A. Financial Resources Planning and Allocation. 3 Units

**Prerequisite(s):** EDLP 201

School finance and business administration with focus on the California school system.

## EDLP 204B. Special Education and Categorical Programs. 3 Units

Introduction to the organization, leadership, and management of special education and categorical programs. Provides an overview of the historical, philosophical, ethical and legal roots of education for both special education and students served by state and federal categorical programs.

## EDLP 205. Curriculum Development. 3 Units

**Prerequisite(s):** Admission to the Educational Leadership Program and instructor permission.

Curriculum development appropriate to a modern program of education; the service role of the leader in instructional improvement; cultural, social, and political forces acting to shape the curriculum.

## EDLP 205A. Curriculum and Instructional Leadership in K-12 Schools. 3 Units

**Prerequisite(s):** EDLP 201

Focuses on the significance of instructional leadership in the design and implementation of curriculum leading to high achievement for all students in K-12 schools. Particular attention will be given to current state and federal school accountability requirements, standards-based curriculum, the use of disaggregated student achievement data to design an instructional program appropriate to and effective for a diverse student population, and best research-based instructional practices.

## EDLP 206A. Supervision and Leadership. 3 Units

**Prerequisite(s):** Admission to the Educational Leadership Program and instructor permission.

Supervisory theory and technique, including assessment of educational innovations, supervision of teaching, development of strategies for in-service programming, and the roles of various groups and individuals in the improvement of instruction.

## EDLP 208A. School Leadership/Management. 3 Units

**Prerequisite(s):** Admission to the Educational Leadership Program Examination, synthesis, and application of contemporary leadership/management theory and processes at the site or unit level; consideration given to the expanding roles and current requirements in the administration of educational enterprises. Lecture three hours per week.

## EDLP 209A. Human Resources and Supervision. 3 Units

Examines human resources and personnel practices in educational organizations. Key themes and issues in personnel will be presented with broad assumptions regarding dominant practices and their application to establishing positive human relations.

## EDLP 221. Foundations in Higher Education Leadership. 3 Units

**Prerequisite(s):** Admission to the Master of Education: Higher Education Leadership Option.

Analyzes higher education including its historical, political, philosophical and social aspects with emphasis upon the implications of crucial issues for leaders in higher education. An examination of the historical origins of contemporary practices and discourse and an analysis of the complex relationships between society and institutions of higher education: patterns of governance and coordination; diversity; overview of organizational and administrative structure; faculty; curriculum; student affairs, policy, and demographic trends.

## EDLP 222. Diversity in Higher Education. 3 Units

**Prerequisite(s):** Admission to the Master of Education: Higher Education Leadership Option.

Engages participants in a process of inquiry and reflection through self-critique, peer critique, and the dialogical examination of our assumptions, ideas, and understandings that promote intellectual growth. Participants will examine and discuss the literature, research, and discourse concerning theory, policy, and practice about diversity and its relation to higher education.

- EDLP 223. Advanced Seminar: Student Affairs Leadership. 3 Units**  
**Prerequisite(s):** Admission to the Master of Education: Higher Education Leadership Option.  
 Administration of student services and student affairs in colleges and universities. Principles that guide professional practice and decision making will be explored, as will the roles and responsibilities of student affairs professionals. Students will have the opportunity to explore current and future issues and directions in student services.
- EDLP 224. Advanced Seminar: Program Development and Evaluation. 3 Units**  
**Prerequisite(s):** Admission to the Master of Education: Higher Education Leadership Option.  
 Program development, processes, and procedures, including needs assessment and writing goals and objectives. An exploration of administrative roles and responsibilities. Formative, summative, and impact evaluation strategies, including empowerment evaluation, planning for evaluation, and analyzing and applying evaluation data for program improvement.
- EDLP 225. Advanced Seminar: Ethical Decision Making. 3 Units**  
**Prerequisite(s):** Admission to the Master of Education: Higher Education Leadership Option.  
 Links analysis with action through a survey of the ethical, legal, and professional issues facing the public or private education administrator. Underlying decision making is to understand the basic nature of the academic enterprise and apply social and moral values to the management of higher education and ethical decision making.
- EDLP 226. Meeting the Leadership Challenge. 3 Units**  
 Explore and analyze the leadership styles, qualities and characteristics that are common to effective leaders and the leadership skills and knowledge necessary to effectively lead in California's community colleges. The history, mission, and culture of the California Community College system and the students it serves will also be examined. Topics such as consultation, shared governance, legislative and accrediting bodies, and other external groups that influence policy and decision-making in higher education will be discussed.
- EDLP 227. Leading the Way for Student Success: Student and Instructional Services. 3 Units**  
 Participants will explore changing demographics, accountability regarding statewide mandates, reporting regulations, and accreditation, new technology and other factors impacting California's community college student services programs and professionals. Gain an understanding of the philosophy and mission of student services initiatives and programs and student development theory. Examine the role of faculty as leaders in curriculum, instruction and assessment and student success. Understand the purposes and uses of research and technology to address student outcomes, teaching and learning, institutional effectiveness, and decision-making.
- EDLP 228. Innovative Leadership for Troubled Times: Budget/Finance and Human Resources. 3 Units**  
 California community college leaders are presented with increased legislative and public pressure for accountability while in an era of chronic and disparate under-funding of the system. Understand the relationship between higher education finance and the overall fiscal operations of California's community college system. Gain a broad knowledge of human resource laws and regulations and explore issues of faculty and staff diversity, part-time and full-time faculty, collective bargaining, affirmative action, staff development and recruitment, and selection and retention of staff.
- EDLP 230. Master of Arts Thesis/Project Seminar. 3 Units**  
**Prerequisite(s):** EDLP 250 and advancement to candidacy.  
 This individualized seminar is designed to extend research knowledge, and provide direction in the use of library/professional education resources, as well as exposure to sample theses and projects using APA style. Reviews research methods and a review of the literature and provides instruction in the appropriate academic writing style and format for academic presentations.  
 Credit/No Credit
- EDLP 250. Education Research. 3 Units**  
**Prerequisite(s):** Admission into the EDLP Program.  
 Studies qualitative and quantitative methods in the development of reliable knowledge in the field of education. Includes identification and formulation of research problems, research designs and presentation of reports representative of different research strategies. Establishes and improves students' professional and academic writing skills in preparation for leadership duties. Classified students are encouraged to take this course early in their graduate programs.  
**Note:** Graduate Writing Intensive (GWI) course.
- EDLP 255. Field Experience Seminar. 3 Units**  
**Prerequisite(s):** Completion of 12 units including EDLP 200, EDLP 201, and either EDLP 205 or EDLP 206A for Preliminary Administrative Services Internship Credential students only.  
**Corequisite(s):** EDLP 401 and/or EDLP 402 for Administrative Services Credential students only.  
 Experience and practice in observation and analysis of school environment, including disaggregated student achievement data.  
**Note:** Intern Students are allowed to take class twice and can take course concurrently with EDLP 401 and EDLP 402.  
 Credit/No Credit
- EDLP 270. Advanced Seminar: Applied Leadership and Staff Teambuilding. 3 Units**  
**Prerequisite(s):** Graduate level status within the School of Education and instructor permission.  
 Develop a comprehensive theoretical/conceptual framework from which to view current research surrounding Organizational Leadership and Staff Teambuilding. Special emphasis will be on providing students with experiential learning activities beyond the classroom and incorporate challenging outdoor components. Students will develop a resource portfolio relevant to their unique work situations.
- EDLP 273. Advanced Seminar: Grants, Proposals and Systematic Planning. 3 Units**  
 Systematic planning theory and skills with particular attention to use of these skills in the development of grant proposals. Students will use funding agency regulations and guidelines relative to program development and implementation, and will develop a proposal which may be submitted to a funding agency.  
 Credit/No Credit
- EDLP 277. Advanced Seminar: Assessment. 2 Units**  
**Prerequisite(s):** Admitted into the Professional Administrative Credential.  
 Engage participants in a process of ongoing assessment of their administrative practice as school leaders. Such ongoing assessment uses multiple points of data, multiple sources of information, and multiple feedback sources such as colleagues and mentors.  
 Credit/No Credit

- EDLP 286. Advanced Seminar: Supervision and Leadership. 3 Units**  
**Prerequisite(s):** Admission to the Educational Leadership Program, EDLP 206A, instructor permission.  
 Through lecture and discussion, philosophical and practical problems of supervision of instruction will be explored. Current research on effective teaching, staff development, supervisory techniques, and theories of learning for both students and adults will be examined as a basis for sound supervision practices.
- EDLP 292. Advanced Seminar: Current Topics in Educational Leadership and Policy Studies. 3 Units**  
 Selected current topics of concern to those involved with the administration of schools and other educational systems.  
 Credit/No Credit
- EDLP 293. Induction Seminar. 2 Units**  
 Induction Seminar leads to the training experience of the Professional Administrative Services Credential candidate. Facilitates the interaction among candidate, district mentor, and university advisor, per standards of the Commission on Teaching Credentialing. Through guided practice, candidates are prompted and supported in developing an individualized induction plan. This induction plan includes mentoring, academic program at the university and non-campus components.  
 Credit/No Credit
- EDLP 296A. Capstone Research Project. 3 Units**  
**Prerequisite(s):** Advancement to Candidacy  
 Each student conducts an individual project to fulfill the culminating experience graduation requirement. The course covers application of research in education to the professional practice of educational leadership, and integrates the accumulated knowledge, skills and strategies delivered in the program. This course is the culmination of the MA in Educational Leadership/Higher Education Leadership, leading to completion of the final project and the 4-semester degree.  
 Credit/No Credit
- EDLP 296D. Leading with Technology in Institutions of Higher Education. 3 Units**  
**Prerequisite(s):** Admissions to the Master's of Education: Higher Education Leadership Option.  
 Geared specifically to meet the needs of those leaders in higher education. Those new to technology or those who want to learn more about using technology to lead programs and institutions of high education. Participants will be provided with an array of appropriate educational technology resources to drive decision making practices. They will also learn various programs and software used to address enrollment management, admissions, records, fiscal matters, etc.
- EDLP 299. Special Problems Educational Leadership. 1 - 4 Units**  
 Individual projects or directed reading.  
**Note:** Departmental petition required. Professional Credential Students only may take up to 8 units.  
 Credit/No Credit
- EDLP 299T. Special Problems - Educational Leadership. 3 Units**  
 Individual projects or directed reading - for students working on their culminating MA requirements.  
**Note:** Departmental petition required.  
 Credit/No Credit
- EDLP 401. Internship On-the-Job Experience. 8 Units**  
 First semester of the on-the-job internship experience. Interns are supervised in the administrative roles by sponsoring employing agency, as well as by university faculty. Limited to, and required of, internship candidates for the Preliminary Administrative Services Internship Credential.  
 Credit/No Credit
- EDLP 402. Internship On-the-Job Experience. 8 Units**  
 Second semester of the on-the-job internship experience. Interns are supervised by sponsoring employing agency, as well as by university sponsors. Limited to, and required of, candidates for the Preliminary Administrative Services Internship Credential.  
 Credit/No Credit
- EDLP 403. Internship On-the-Job Experience. 8 Units**  
**Corequisite(s):** EDLP 413.  
 Third semester of the on-the-job experience for candidates who have not completed their credential requirements during the first year of internship. (Refer to EDLP 401.) Limited to, and required of, candidates for the Preliminary Administrative Services Internship Credential.  
 Credit/No Credit
- EDLP 404. Internship On-the-Job Experience. 8 Units**  
**Corequisite(s):** EDLP 414.  
 Fourth semester of the on-the-job internship experience. (Refer to EDLP 403.)  
 Credit/No Credit
- EDLP 413. Supplemental Internship Experience. 6 Units**  
**Corequisite(s):** EDLP 403.  
 Third semester of the supplemental internship experience. Provides first-hand visitations and experiences in various educational and community agencies at state, county, district, and local school levels; additional supervised experience for candidates; and seminar experiences in observation and analysis of school environments for candidates for the Preliminary Administrative Services Internship Credential.  
 Credit/No Credit
- EDLP 414. Supplemental Internship Experience. 6 Units**  
**Corequisite(s):** EDLP 404.  
 Fourth semester of the supplemental internship experience. Provides first-hand visitations and experiences in various educational and community agencies at state, county, district, and local school levels; additional supervised experience for candidates; and seminar experiences in observation and analysis of school environments for candidates for the Preliminary Administrative Services Internship Credential.  
 Credit/No Credit
- EDLP 495A. Field Study in Educational Leadership. 3 Units**  
**Prerequisite(s):** Admission to Educational Leadership Program; completion of twelve (12) units of EDLP coursework, including EDLP 255; approval of faculty advisor.  
 On-the-job experience in which the candidate assumes responsibility for observation and analysis of school environments including leadership responsibilities, supervision of instructional program, and overall school climate.  
 Credit/No Credit

**EDLP 498. Advanced Administrative Field Experience. 8 Units**

**Prerequisite(s):** Admission to Professional Administrative Services Credential Program and full-time employment as a school administrator. Candidates for the Professional Administrative Services Credential are supervised in full-time administrative roles by sponsoring employment agency and university faculty.  
Credit/No Credit

**EDLP 500A. Master of Arts Thesis/Project. 3 Units**

**Prerequisite(s):** Advanced to candidacy and chair permission of his/her thesis or project committee.  
Completion of a thesis or project approved for the Master's degree.

**EDLP 500B. Master of Arts Thesis/Project. 3 Units**

**Prerequisite(s):** Advanced to candidacy and chair permission of his/her thesis or project committee.  
Completion of a thesis or project approved for the Master's degree.