

# UNDERGRADUATE ADMISSIONS

## Application Information and Forms

Office of Admissions and Outreach

Lassen Hall - Room 1102

Office of Admissions and Outreach Website (<https://www.csus.edu/apply/admissions/>)

Requirements for admission to California State University, Sacramento are in accordance with Title 5, Chapter 1, Subchapter 3, of the California Code of Regulations. Complete information is available on the California State University (CSU) (<http://www.calstate.edu/>) website.

The Office of Admissions and Outreach provides prospective students with information about academic programs, admission requirements, and the application process.

All CSU applications must be submitted online (<http://calstate.edu/apply/>) on the Cal State Apply (<http://www.calstate.edu/apply/>) website. An acknowledgement will be sent to the applicant when the online application has been submitted.

Students who want to enroll for residence credit in either a fall or spring semester must file an application for admission. A student who has been in attendance at Sacramento State in either of the two preceding semesters is considered a continuing student and does not need to reapply or pay the \$70 application fee. The application and fee are necessary when reentering California State University, Sacramento after an absence of two or more semesters, but are not required for students desiring to enroll only in Open University (<https://cce.csus.edu/open-university/>) or intersession.

## Equal Opportunity and Excellence in Education and Employment

All university programs and activities are open and available to all regardless of race, sex, color, ethnicity or national origin. Consistent with California law and federal civil rights laws, California State University, Sacramento, provides equal opportunity in education and employment without unlawful discrimination or preferential treatment based on race, sex, color, ethnicity, or national origin. Our commitment to equal opportunity means ensuring that every student and employee has access to the resources and support they need to thrive and succeed in a university environment and in their communities. The California State University, Sacramento, complies with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act, the California Equity in Higher Education Act, California's Proposition 209 (Art. I, Section 31 of the California Constitution), other applicable state and federal anti-discrimination laws, and CSU's Nondiscrimination Policy. We prohibit discriminatory preferential treatment, segregation based on race or any other protected status, and all forms of discrimination, harassment, and retaliation in all university programs, policies, and practices. The California State University, Sacramento, is a diverse community of individuals who represent many perspectives, beliefs, and identities, committed to fostering an inclusive, respectful, and intellectually vibrant environment. We cultivate a culture of open dialogue, mutual respect, and belonging to support educational excellence and student success. Through academic programs, student organizations and activities, faculty initiatives, and community partnerships, we encourage meaningful

engagement with diverse perspectives. As a higher education institution, we are dedicated to advancing knowledge and empowering individuals to reach their full potential by prioritizing inclusive curriculum development, faculty and staff training, student mentorship, and comprehensive support programs. At California State University, Sacramento, excellence is built on merit, talent, diversity, accessibility, and equal opportunity for all. William "Skip" Bishop, the Director of Equal Opportunity, has been designated to coordinate the efforts of Sacramento State to comply with all applicable federal and state laws prohibiting discrimination and harassment on these bases.

For further information, or should you feel that you have been discriminated against in any one of the areas mentioned, including Title IX, Section 504 of the Rehabilitation Act of 1973 and the provisions of the Americans with Disabilities Act of 1990, as amended, contact the Office for Equal Opportunity at (916) 278-5770, email ([equalopportunity@csus.edu](mailto:equalopportunity@csus.edu)), or visit our website (<https://www.csus.edu/diversity-inclusion/division-inclusive-excellence/office-equal-opportunity/>).

## Use of Social Security Number

Applicants are required to include their correct social security numbers in designated places on applications for admission pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code (26 U.S.C. 6109). The university uses the social security number to identify students and their records including identification for purposes of financial aid eligibility and disbursement and the repayment of financial aid and other debts payable to the institution. Also, the Internal Revenue Service (IRS) requires the university to file information returns that include the student's social security number and other information such as the amount paid for qualified tuition, related expenses and interest on educational loans. This information is used by the IRS to help determine whether a student, or a person claiming a student as a dependent, may take a credit or deduction to reduce federal income taxes. The Financial Aid Office will also use it to report Federal Work Study earnings to the Federal Department of Education.

The student's social security number is **not** used as the individual identifier in all student records which may include:

1. application and admissions records,
2. registration records,
3. enrollment/transcript records,
4. financial aid records,
5. alumni records, and
6. records maintained by other University operated programs.

A student is assigned a unique Sacramento State ID upon submission of an application for admission to the University, which is used as the student identifier in all student records.

Such personally identifiable records are not shared or distributed to private individuals or agencies unless such sharing or distribution is authorized by the student or unless otherwise lawfully available. (See Appendix D).

## Undergraduate Application Procedures

Prospective students applying for part-time or full-time undergraduate programs of study must submit a completed undergraduate application. The \$70 nonrefundable application fee should be paid online at the time of application via credit card or PayPal and may not be transferred or

used to apply to another term. An alternate major may be requested on the application if desired by the university. The applications of persons denied admission to an impacted university may be redirected to another university at no cost, but only if the applicant is CSU eligible.

## Importance of Filing Complete, Accurate, and Authentic Application Documents

Sacramento State advises prospective students that they must supply complete and accurate information on the application for admission, residency questionnaire, and financial aid forms. Further, applicants must, **when requested**, submit authentic and official transcripts of all previous academic work attempted. Failure to file complete, accurate, and authentic application documents may result in denial of admission, cancellation of registration or academic credit, suspension, or expulsion (Section 41301, Article 1.1, Title 5, California Code of Regulations).

## Impacted Programs

The CSU designates programs as impacted when more applications from regularly eligible applicants are received in the initial filing period (October and November for fall terms, June for winter terms, August for spring terms, February for summer terms) than can be accommodated. Some programs are impacted at every university which they are offered; others are impacted only at a few universities.

Candidates for admission must meet all of the university's specified supplementary admission criteria if applying to an impacted program or university.

The CSU will announce during the fall filing period those CSUs or programs that are impacted. Detailed information on university and program impaction is available on the Impaction at the CSU (<http://www2.calstate.edu/attend/impaction-at-the-csu/>) website.

Campuses will communicate supplementary admission criteria for all impacted programs to high schools and community colleges in their application service area and will disseminate this information to the public through appropriate media. This information will also be published on the Sacramento State website and made available online (<http://www.calstate.edu>).

Applicants must file applications for admission to an impacted program during the initial filing period. Applicants who wish to be considered for impacted programs at more than one CSU should file an application at each university for which they seek admission consideration.

## Supplementary Admission Criteria

Each university with impacted programs or class-level admission categories uses supplementary admission criteria in screening applicants. Supplementary criteria may include rank-ordering of freshman applicants based on the combination of student's "A-G" GPA and supplemental factors or rank-ordering of transfer applicants based on verification of the Associate in Arts for Transfer (AA-T) or Associate in Science Transfer (AS-T) degrees, the overall transfer grade point average (GPA), completion of specified prerequisite courses and a combination of campus-developed criteria. Applicants for freshman admission to impacted universities or programs may need to have a higher "a-g" GPA. In no case will standardized test scores be utilized in making freshman admission decisions.

The supplementary admission criteria used by individual CSUs to screen applicants are made available by the universities to all applicants seeking admission to an impacted program.

## Sacramento State Designated Impacted Programs

All undergraduate programs in Business have been officially designated as impacted programs on the Sacramento State campus. Check with the Undergraduate Business Advising Center to confirm current criteria at (916) 278-BIZZ (2499).

See Academic Programs/Business (<https://catalog.csus.edu/colleges/business-administration/business-administration/>).

The upper division Prelicensure Clinical Nursing Program has been officially designated as an impacted program on the Sacramento State campus. Check with the School of Nursing to confirm current criteria at (916) 278-4106.

See Academic Programs/Nursing (<https://catalog.csus.edu/colleges/health-human-services/nursing/>).

The upper division Graphic Design program has officially designated as an impacted program on the Sacramento State campus. Check with the Department of Design, (916) 278-3962, to confirm current criteria.

See Academic Programs/Graphic Design (<https://catalog.csus.edu/colleges/arts-letters/design/graphic-design/>).

All undergraduate programs in Criminal Justice have been officially designated as impacted programs on the Sacramento State campus. Check with the Department of Criminal Justice to confirm current criteria at (916) 278-6487.

See Academic Programs/Criminal Justice (<https://catalog.csus.edu/colleges/health-human-services/criminal-justice/>).

All undergraduate programs in Psychology have been officially designated as impacted programs on the Sacramento State campus. Check with the Department of Psychology to confirm current criteria at (916) 278-6254.

See Academic Programs/Psychology (<https://catalog.csus.edu/colleges/social-sciences-interdisciplinary-studies/psychology/>).

All undergraduate programs in Public Health have been officially designated as impacted programs on the Sacramento State Campus. Check with the Department of Public Health to confirm current criteria at (916) 278-6441.

See Academic Programs/Public Health (<https://catalog.csus.edu/colleges/health-human-services/public-health/>).

In addition to the Business, Clinical Nursing, Criminal Justice, Graphic Design, Health Science Psychology and Public Health programs, it is possible that any class level or program categories may be impacted if more applications are received in the initial application filing period than can be accommodated by the University. Preapproved criteria are announced prior to the beginning of each application cycle. Admission criteria are subject to revision.

## English Language Requirement

All undergraduate applicants whose native language is not English and who have not attended schools at the secondary level or above for at least three years full-time where English is the principal language of instruction must demonstrate English language proficiency through one of the following acceptable tests.

Test	Undergraduate	Graduate
TOEFL (Test of English as a Foreign Language) is required if your native language is not English <sup>1</sup>	Score of 510 (paper based test)	Score of 550 <sup>1</sup> (paper based test)
TOEFL	Score of 64 (internet based test)	Score of 80 <sup>1</sup> (internet based)
PTE Academic	Score of 50	Score of 65 <sup>1</sup>
IELTS (Academic)	Overall band score of 6.0	Overall band score of 6.5 <sup>1</sup>
DuoLingo	Score of 95	NA

Some majors and some CSUs may require a higher score. A few CSUs may also use alternative methods of assessing English fluency: Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS) and the International Test of English Proficiency (ITEP). Each university will post the tests it accepts on its website and will notify students after they apply about the tests it accepts and when to submit scores. CSU minimum TOEFL standards are:

Undergraduate	61 - INTERNET, 500- PAPER
Graduate	80 - INTERNET, 550 – PAPER

At the graduate level, a TOEFL score of 550 (or 80 internet based test) is required for admission for all students, with the following exceptions:

- Communication Studies,
- English,
- International Affairs,
- Speech Pathology and Audiology,
- Teaching English to Speakers of Other Languages (TESOL) require higher scores.

<sup>1</sup> Note: Sacramento State interprets “where English was the principal language of instruction” to mean that a school is located in a country where English is the official language (the daily medium of communication of the majority of residents is English), and that the students receive academic instruction in all subjects (except foreign language courses) at all levels of education in English.

## Returning Students

Sacramento State students are granted an automatic leave of absence for one semester. This leave maintains the continuous attendance status of the student with eligibility to register in the following semesters and holds the catalog that determines degree requirements.

Former Sacramento State students who have been absent for two or more semesters must apply for readmission. An application fee is charged. Following a mandatory interruption of one or more semesters, students who have left in a negative academic standing<sup>1</sup> may not be eligible to return until they complete additional coursework. Students who have been academically disqualified or dismissed must file an appeal for reinstatement/readmission.<sup>2</sup>

<sup>1</sup> Visit <https://www.csus.edu/student-affairs/centers-programs/student-services-center/reinstatement.html> for more information

<sup>2</sup> See Academic Policies/Readmission of Academically Dismissed Student (<https://catalog.csus.edu/academic-policies/>)

## Reservation

The University reserves the right to select its students and deny admission to the University or any of its programs as the University, in its sole discretion, determines appropriate based on an applicant's suitability and the best interests of the University.

## Steps in the Application Process

### Application Filing Periods

(Not all campuses/programs are open for admission to every term.)

Sacramento State uses a semester-based academic calendar. The initial filing periods for applications are the previous October through November for fall semester and the previous August for spring semester. All applications received during the initial filing period will be given equal consideration within established enrollment categories and quotas.

Additional selection criteria may be used to select applicants if more applications are received during the initial filing period than can be accommodated in specific enrollment categories. If the campus is designated an “impacted campus,” supplemental criteria may be used to select applicants.

If any enrollment categories are not filled during the initial filing period, the University will continue to accept applications during an extended filing period until capacity is reached. Enrollment priorities within the extended period will be in chronological order of receipt of applications.

Term	Applications First Accepted	Initial Filing Period
Fall Semester	October 1	October 1 - November 30
Spring Semester	August 1	August 1 - 31

### Filing Period Duration

Each non-impacted campus accepts applications until capacities are reached. Many campuses limit undergraduate admission in an enrollment category due to overall enrollment limits. If applying after the initial filing period, consult the campus admissions office for current information.

### Application Acknowledgment

On-time applicants may expect to receive an e-mail acknowledgement from the universities to which they have applied within two to four weeks of filing the application. The notice may include a request that applicants submit additional records necessary to evaluate academic qualifications. Applicants may be assured of admission if the evaluation of relevant qualifications indicates that applicants meet CSU admission requirements, and in the case of admission impactation, supplemental criteria for admission to an impacted program. Unless specific written approval/confirmation is received, an offer of admission is not transferable to another term or to another university.

### Transcript and Test Score Requirements (*Note: For Fall 2021 and Fall 2022 admission, test score requirements have been suspended*)

Undergraduate students are required to comply with the following transcript and test score requirements as part of the application procedures for admission. Applicants project their class level as of the date of intended initial enrollment.

- **Applicants with No College Units:**

Transcripts: One from high school showing final senior grades and date of graduation. Tests: Either ACT or SAT score.

- **Applicants with Fewer Than 60 Semester Units:**

Transcripts: One official copy of final record from each college attended; one showing work-in-progress if currently enrolled.

- **Applicants with 60 or More Transferable Semester Units:**

Transcripts: One official copy of final record from each college attended; one showing work-in-progress if currently enrolled.

- **Returning Students:**

Transcripts: One official copy of final record from each college attended since last enrollment at Sacramento State; one showing work in progress if currently enrolled.

All transcripts become the property of the University and will not be released or copied. Processing of applications cannot be guaranteed unless all required documents and test scores are received during the appropriate application period. Individuals who do not file an application for admission are advised that transcripts are retained for one year only. Failure to disclose enrollment in each college or university attended constitutes grounds for denial of admission or dismissal from the University for unethical conduct. The University reserves the right to determine whether or not a record can be accepted as official.

## Notification of Admission

Applicants will receive confirmation of their admission or a statement of ineligibility beginning in March for fall semesters and September for spring semesters, if they filed during the first month of the filing periods and all necessary documents have been received. If the campus has been designated an "impacted campus," notification of admission status may be delayed while supplemental criteria are applied to applications received after the initial filing period.

Information about registration, placement testing, advising, and orientation will be e-mailed to all admitted students before registration when possible. Late applicants will be considered on a space-available basis.

## Hardship Petitions

The university has established procedures for consideration of qualified applicants who would be faced with extreme hardship if not admitted. Petitioners should write to the university Admission Offices regarding specific policies governing hardship admission.

## Appeal of Admission Decision

Section 89030.7 of the California Education Code requires that the CSU establishes specific requirements for appeal procedures for a denial of admission. Each CSU university must publish appeal procedures for applicants denied admission to the University. The procedure is limited to addressing university decisions to deny an applicant admission to the University.

Admissions appeal procedures must address the basis for appeals, provide 15 business days for an applicant to submit an appeal, stipulate a maximum of one appeal per academic term, provide specific contact information for the individual or office to which the appeal should be submitted, and indicate a time estimate for when the university expects to respond to an appeal. The appeal procedures must be included in all denial of admission notifications to students, and must also be published on the university website.

Visit the "Admission Appeals" link at the Office of Admissions and Outreach website (<https://www.csus.edu/apply/admissions/application-process/appeals.html>) for more information.

## Freshman Requirements

Office of Admissions and Outreach

Lassen Hall Lobby - Room 1102

Office of Admissions and Outreach Website (<https://www.csus.edu/apply/admissions/>)

Generally, applicants will qualify for consideration for first-time freshman admission if they meet the following requirements:

1. Have **graduated** from high school, have earned a Certificate of General Education Development (GED) or have passed the California High School Proficiency Examination (CHSPE);
2. Complete the 15-unit comprehensive "a-g" pattern of college preparatory courses;
3. Have completed, with grades of C- or better, each of the courses in the comprehensive pattern of college preparatory subject requirements also known as the "a-g" pattern (see "Subject Requirements"); and
  - The CSU will accept "Credit" or "Pass" grades to satisfy "a-g" requirements completed during Winter, Spring, Summer or Fall 2020 terms and during Winter, Spring or Summer 2021 terms. The CSU expects and assumes that high school Pass (Credit) grades will represent work completed at the C- or higher level. As of Fall 2021 and forward, grades are expected for courses.
4. Earn a qualifying "a-g" grade point average (GPA) as described below.
  - California residents and graduates of California high schools will be eligible for admission by earning a 2.50 or greater "a-g" GPA.
  - Any California high school graduate or resident of California earning a GPA between 2.00 and 2.49 may be evaluated for admission based upon supplemental factors such as number of courses exceeding minimum "a-g" requirements, household income, extracurricular involvement, and other available information that would inform the university admission decision.
  - Non-California residents may be eligible for admission to the CSU by earning a 3.00 or greater "a-g" GPA along with other supplemental factors utilized by the individual university, including those outlined by impacted universities and programs.
  - Any Non-California resident earning a GPA between 2.47 and 2.99 may be evaluated for admission based upon supplemental factors such as number of courses exceeding minimum "a-g" requirements, household income, extracurricular involvement, and other available information that would inform the university admission decision.
5. Each CSU will determine the supplemental factors used with GPA to determine eligibility in these cases and communicate these criteria publicly for prospective students.

The California State University (CSU) has permanently discontinued the use of ACT/SAT examinations in determining admission eligibility. Submitted test scores by admitted students would be considered **only** for purposes of student placement in Math or English courses.

<sup>1</sup> The use of the admission eligibility index has been suspended for Fall 2021 and Fall 2022 admission. See <https://www.csus.edu/apply/admissions/application-process/freshman-process.html>



## Honors Courses

Up to eight semesters of approved honors courses taken in the last two years of high school including up to two approved courses taken in the tenth grade, can be accepted toward students' high school GPA (see "Eligibility Index"). Each unit (one year) of grade "A" in an honors course will receive 5 points; grade "B," 4 points; and grade "C," 3 points.

## Subject Requirements

The CSU requires that first-time freshman applicants complete, with grades of "C-" or better, a comprehensive pattern of college preparatory study totaling 15 units (a "unit" is one year of study in high school).

- 2 years of social science, including 1 year of U.S. history, or U.S. history and government
- 4 years of English
- 3 years of math (algebra, geometry, and intermediate algebra; four years recommended)
- 2 years of laboratory science (1 biological and 1 physical, both must have laboratory instruction)
- 2 years in the same foreign language (subject to waiver for applicants demonstrating equivalent competence)
- 1 year of visual and performing arts: art, dance, drama/theater, or music
- 1 year of electives: selected from English, advanced mathematics, social science, history, laboratory science, foreign language, visual and performing arts or other courses approved and included on the UC/CSU "a-g" list.

Note: All admission requirements (i.e., grade point average, test scores, and subjects) must be completed by the end of the spring term for a fall enrollment and the end of summer for a spring enrollment.

## Advanced Placement (AP) Exams and Advanced Standing Credit

Sacramento State grants credit toward its undergraduate degrees for successful completion of examinations of the Advanced Placement Program of the College Board.

- Students may be granted up to 6 units for each Advanced Placement (AP) examination for which a score of 3, 4, or 5 is earned.
- Transferable college courses completed as a high school student will be evaluated for possible college credit upon receipt of an official college transcript. For the Official Transfer Evaluations click here (<https://catalog.csus.edu/academic-policies/>).

## Foreign Language Subject Requirements

The foreign language subject requirement may be satisfied by applicants who demonstrate competence in a language other than English equivalent to or higher than expected of students who complete two years of foreign language study. Consult with a school counselor or any CSU admissions office for information.

## International Baccalaureate (IB)

Sacramento State recognizes completion of the International Baccalaureate (IB) program as satisfying the college preparatory subject requirements for admission.<sup>1</sup> The applicant's high school GPA and score on the ACT or SAT will also be used in determining eligibility for admission.

<sup>1</sup> See Academic Policies/Credit by Examination/Sacramento State Equivalencies for IB Exams (<https://catalog.csus.edu/academic-policies/>).

## Eligibility Index<sup>1</sup>

Eligibility Index – The eligibility index is the combination of the high school GPA and scores on either the ACT or the SAT. GPA is based on grades earned in courses taken during the final three years of high school. Included in the calculation of GPA are grades earned in all college preparatory "a-g" subject requirements and bonus points for approved honors courses. Up to eight semesters of honors courses taken in the last three years of high school, including up to two approved courses taken in the tenth grade can be accepted. Each unit of A in an honors course will receive a total of 5 points; B, 4 points; and C, 3 points.

A CSU eligibility index can be calculated by multiplying a GPA by 800 and adding the total score on the SAT exam (*mathematics and Evidence-Based Reading and Writing*). For students who took the ACT, multiply the GPA by 200 and add 10 times the ACT composite score. Persons who are California high school graduates (or residents of California for tuition purposes) need a minimum index of 2950 or 694 using the ACT. The Eligibility Index Table illustrates several combinations of required test scores and averages. The university has no current plans to include the writing scores from either of the admissions tests in the computation of the CSU eligibility index.

Persons who neither graduated from a California high school nor are a resident of California for tuition purposes need a minimum index of 3570 or 842 using the ACT. Graduates of secondary schools in foreign countries must be judged to have academic preparation and abilities equivalent to applicants eligible under this section. An applicant with a grade point average of 3.00 or above (3.61 for nonresidents) is not required to submit test scores. However, all applicants for admission are **urged to take the SAT or ACT and provide the scores of such tests to each CSU campus to which they seek admission**. Campuses use these test results for advising and placement purposes and may require them for admission to impacted majors or programs. Impacted CSU campuses require SAT or ACT scores of all applicants for **freshman** admission.

Registration forms and the dates for either test may be obtained from school or college counselors or from a campus Testing Office. Testing information is also available at the Sacramento State Testing website (<https://www.csus.edu/student-affairs/centers-programs/testing-center/>), or by writing to:

College Board (SAT)  
Registration Unit, Box 6200  
Princeton, New Jersey 08541-6200  
(609) 771-7600  
College Board Website (<http://www.collegeboard.org>)

American College Testing Program (ACT)  
Registration Unit, P.O. Box 414  
Iowa City, Iowa 52243  
(319) 337-1270  
ACT Website (<http://www.act.org>)

<sup>1</sup> The use of the admission eligibility index has been suspended for Fall 2021 and Fall 2022 admission. See

<https://www.csus.edu/apply/admissions/application-process/freshman-process.html>

Applicants will qualify for regular (non-provisional) admission when the University verifies that they have graduated and received a diploma from high school, have a qualifiable minimum eligibility index, have completed the comprehensive pattern of college preparatory “a-g” subjects, and, if applying to an impacted program or campus, have met all supplementary criteria.

Graduates of secondary schools in foreign countries will be judged to have academic preparation and abilities equivalent to applicants eligible under this section.

Refer to Application to Sacramento State/Undergraduate/Impacted Programs (<https://catalog.csus.edu/academic-policies/>).

## Eligibility Index Table for California High School Graduates or Residents of California

A GPA of 3.00 and above qualifies for any score in ACT or SAT.<sup>1</sup>

GPA	ACT Score	New SAT Score
2.99	10	560
2.98	10	570
2.97	10	580
2.96	11	590
2.95	11	590
2.94	11	600
2.93	11	610
2.92	11	620
2.91	12	630
2.90	12	630
2.89	12	640
2.88	12	650
2.87	12	660
2.86	13	670
2.85	13	670
2.84	13	680
2.83	13	690
2.82	13	700
2.81	14	710
2.80	14	710
2.79	14	720
2.78	14	730
2.77	14	740
2.76	15	750
2.75	15	750
2.74	15	760
2.73	15	770
2.72	15	780
2.71	16	790
2.70	16	790
2.69	16	800
2.68	16	810
2.67	16	820
2.66	17	830

2.65	17	830
2.64	17	840
2.63	17	850
2.62	17	860
2.61	18	870
2.60	18	870
2.59	18	880
2.58	18	890
2.57	18	900
2.56	19	910
2.55	19	910
2.54	19	920
2.53	19	930
2.52	19	940
2.51	20	950
2.50	20	950
2.49	20	960
2.48	20	970
2.47	20	980
2.46	21	990
2.45	21	990
2.44	21	1000
2.43	21	1010
2.42	21	1020
2.41	22	1030
2.40	22	1030
2.39	22	1040
2.38	22	1050
2.37	22	1060
2.36	23	1070
2.35	23	1070
2.34	23	1080
2.33	23	1090
2.32	23	1100
2.31	24	1110
2.30	24	1110
2.29	24	1120
2.28	24	1130
2.27	24	1140
2.26	25	1150
2.25	25	1150
2.24	25	1160
2.23	25	1170
2.22	25	1180
2.21	26	1190
2.20	26	1190
2.19	26	1200
2.18	26	1210
2.17	26	1220
2.16	27	1230
2.15	27	1230
2.14	27	1240

2.13	27	1250
2.12	27	1260
2.11	28	1270
2.10	28	1270
2.09	28	1280
2.08	28	1290
2.07	28	1300
2.06	29	1310
2.05	29	1310
2.04	29	1320
2.03	29	1330
2.02	29	1340
2.01	30	1350
2.00	30	1350

**A GPA below 2.0 does not qualify for regular admission**

<sup>1</sup> For admission purposes, the CSU uses only the new SAT scores for mathematics and evidence based on reading and writing.

## Eligibility Index Table for Non-resident or Non-graduates of California

**A GPA of 3.61 and above qualifies for any score in ACT or SAT.<sup>1</sup>**

GPA	ACT Score	New SAT Score
3.60	13	690
3.58	13	690
3.56	13	730
3.54	14	740
3.52	15	760
3.50	15	780
3.48	15	790
3.46	15	810
3.44	16	820
3.42	16	840
3.40	17	860
3.38	17	870
3.36	17	890
3.34	18	900
3.32	18	920
3.30	19	930
3.28	19	950
3.26	19	970
3.24	20	980
3.22	20	1000
3.21	20	1010
3.19	21	1020
3.17	21	1040
3.15	22	1050
3.13	22	1070
3.11	22	1090
3.09	23	1100

3.07	23	1120
3.05	24	1130
3.03	24	1150
3.01	24	1170
2.99	25	1180
2.97	25	1200
2.95	26	1210
2.93	26	1230
2.91	26	1250
2.89	27	1260
2.87	27	1280
2.85	28	1290
2.83	28	1310
2.82	28	1320
2.80	29	1330
2.78	29	1350
2.76	29	1370
2.74	30	1380
2.72	30	1400
2.70	31	1410
2.68	31	1430
2.66	31	1450
2.64	32	1460
2.62	32	1480
2.60	33	1490
2.58	33	1510
2.56	33	1530
2.54	34	1540
2.52	34	1530
2.50	35	1570
2.48	35	1590
2.46	35	---

**ACT - A GPA below 2.45 does not qualify for admission**

**SAT - A GPA below 2.47 does not qualify for admission**

<sup>1</sup> For admission purposes, the CSU uses only the new SAT scores for mathematics and evidence based on reading and writing.

## Subject Requirements Substitution for Students with Disabilities

Applicants with disabilities are strongly encouraged to complete college preparatory course requirements if at all possible. If an applicant is determined to be unable to fulfill a specific admissions requirement because of disability, alternate college preparatory courses may be substituted for specific subject requirements.

Students should be aware that course substitutions might limit enrollment in certain majors, particularly those involving mathematics. For further information, contact the Office of Admissions at the nearest CSU campus.

## Provisional Admission

Sacramento State may provisionally admit first-time freshman applicants based on their academic preparation through the junior year of high school and planned coursework for the senior year. The university will monitor the final terms of study to ensure that admitted students complete their secondary school studies satisfactorily, including the required college preparatory subjects, and graduate from high school. Students are required to submit an official transcript after graduation to certify that all coursework has been satisfactorily completed. Official high school transcripts must be received prior to the deadline set by the university. In no case may documentation of high school graduation be received any later than the census date for a student's first term of CSU enrollment. A CSU may rescind admission decisions, cancel financial aid awards, withdraw housing contracts and cancel any university registration for students who are found to be ineligible after the final transcript has been evaluated.

Applicants will qualify for regular (non-provisional) admission when the university verifies that they have graduated and received a high school diploma, have completed the comprehensive pattern of college preparatory "a-g" subjects and, if applying to an impacted program or university, have met all supplementary criteria.

## Special Categories

### Educational Opportunity Program

EOP, a special admission and support program for students who possess the potential and motivation to succeed, is designed to improve access and retention of low-income and educationally disadvantaged students among California residents who wish to pursue a college education.<sup>1</sup>

<sup>1</sup> See Centers for Academic Support/EOP (<https://catalog.csus.edu/academic-support-services/>).

### Veterans

See the Veterans Success Center website (<https://www.csus.edu/student-affairs/centers-programs/veterans-success-center/>).

### High School Students

Office of Admissions and Outreach  
Lassen Hall 1102

High school students may be considered for enrollment in certain special programs if recommended by the principal and the appropriate university department chair and if preparation is equivalent to that required of eligible California high school graduates. Such admission is only for a given specific program and does not constitute a right to continued enrollment.

These programs include:

1. Accelerated College Entrance (ACE) for talented students who can benefit from accelerated academic studies, available by phone at (916) 278-7032;
2. Capitol Center MESA for underrepresented students in CSU mathematics, engineering, and science programs, available by phone at (916) 278-6699.

Students accepted into these programs qualify for reduced fees.

High school students other than those accepted into the above programs may also enroll concurrently in college courses without fee reduction

upon approval of parents, high school principal, and appropriate Sacramento State academic department chairs.

## Applicants Not Regularly Eligible

Applicants not admissible under one of the above provisions should enroll at a community college or another appropriate institution in preparatory courses to meet eligibility requirements. Only under the most unusual circumstances and only by special action will such applicants be admitted to Sacramento State.

**Admissions Appeal**-Section 89030.7 of the California Education Code requires that the California State University establishes specific requirements for appeal procedures for a denial of admission. Each CSU campus must publish appeal procedures for applicants denied admission to the University. The procedure is limited to addressing campus decisions to deny an applicant admission to the University.

Admissions appeal procedures must address the basis for appeals, provide 15 business days for an applicant to submit an appeal, stipulate a maximum of one appeal per academic term, provide specific contact information for the individual or office to which the appeal should be submitted, and indicate a time estimate for when the campus expects to respond to an appeal. The appeal procedures must be included in all denial of admission notifications to students, and must also be published on the campus website. Visit the "After Admission decisions are made link at the Admissions and Outreach website (<https://www.csus.edu/apply/admissions/application-process/>) for more information.

## Reservation

The University reserves the right to select its students and deny admission to the University or any of its programs as the University, in its sole discretion, determines appropriate based on an applicant's suitability and the best interests of the University.

## Transfer Student Preparation

Prospective transfer students may obtain general information on Sacramento State educational opportunities and matriculation procedures from Sacramento State admission and outreach representatives at California community college transfer day and regional college night programs. Representatives are also available at selected transfer centers on a regular basis to provide specific information on CSU matriculation procedures, eligibility for admission, and evaluation of credit. Prospective students who don't have access to a transfer center can schedule an appointment with an admission counselor for a pre-admission advising session. Applicants should bring unofficial transcripts to these sessions. Contact the Office of Admissions & Outreach for admission counseling hours and availability.

To make an appointment with academic department faculty to discuss academic program requirements and career alternatives, prospective students should call the relevant department office.

Hour-long student-led weekday campus tours are scheduled one week in advance for small and large groups. To schedule a tour on line visit the Campus Tours website (<https://www.csus.edu/experience/visit/campus-tours/>).

## Acceptance of Transfer Courses

Sacramento State annually enrolls more than 5,000 new transfer students from more than 300 different colleges and universities, mostly California community colleges.



Frequently, course titles and numbers differ from campus to campus, making it difficult for transfer students to know in advance which courses will be accepted for transfer to another college. In order to provide students with the assurance that courses taken at their campus prior to transfer will meet Sacramento State lower-division requirements for either **General Education** or a **specific major**, three methods of prior approval exist.

## General Education Courses

The CSU system has authorized California community colleges and other approved colleges to designate “transferable” courses planned for use in a four-year baccalaureate program. In addition, they have jointly designated courses that may be used to certify a portion of the CSU General Education objectives to a maximum of 34 semester units. Sacramento State will apply courses completed at a California community college toward the CSU General Education objectives as listed on the community college certification form.

Students may have their lower division General Education courses certified by a California community college as meeting either the CSU GE Breadth Requirements or the Intersegmental General Education Transfer Core Curriculum (IGETC) in partial completion of the General Education requirements for the baccalaureate degree.<sup>1</sup>

Upon matriculation, the Degree Evaluations Office will review courses completed at non-CSU colleges and universities; credit will be granted toward the Sacramento State General Education requirements in compliance with applicable CSU system, Sacramento State, and academic department policies.

<sup>1</sup> See General Education Policies/Transfer Students (<https://catalog.csus.edu/baccalaureate-degree-requirements/>).

## Lower Division Major Prerequisites

Sacramento State also has developed an extensive program of major preparation agreements called “Articulation” or “Transfer Credit Agreements.” These are official documents prepared by Sacramento State faculty who carefully review coursework at other institutions and identify courses at those campuses that would be acceptable in lieu of Sacramento State courses. Students who take these courses can be assured they will receive credit toward their academic major at Sacramento State.

## Articulation Agreements

Sacramento State has thousands of Articulation Agreements with community colleges and four-year institutions throughout the state. These Articulation Agreements are widely distributed and should be readily available to students at their home campus Counseling Centers or online at [www.assist.org](http://www.assist.org) (<https://assist.org/>).

## Transfer Centers

University representatives staffing Transfer Centers on community college campuses advise community college students on transfer issues, providing an excellent resource for prospective transfer students.

## Transfer Student Assistance

Students may receive assistance in transferring to Sacramento State through the Transfer Centers at the following campuses:

American River College (916) 484-8685  
Cosumnes River College (916) 691-7456

Folsom Lake College (916) 608-6510  
Napa Valley College (707) 253-3115  
Sacramento City College (916) 558-2181  
San Joaquin Delta College (209) 954-5634  
Santa Rosa Junior College (707) 527-4874  
Sierra College (916) 660-7441  
Solano College (707) 864-7158  
Yuba College (530) 741-6790

## Undergraduate Transfer Admission Requirements

### Transfer Policies of California State University

Most commonly, college-level credits earned from an institution of higher education accredited by a regional/national accrediting agency are accepted for transfer to member universities of the CSU; However, authority for decisions regarding the transfer of undergraduate credits is delegated to each university.

California Community Colleges and other authorized certifying institutions can certify up to 34 semester (58.5 quarter) units of General Education-Breadth (GE-Breadth) or 37 semester (55.5 quarter) units of the Intersegmental General Education Transfer Curriculum (IGETC) for transfer students to fulfill lower-division general education requirements for any CSU prior to transfer.

“Certification” is the official notification from a California Community College or authorized institution that a transfer student has completed courses fulfilling lower-division general education requirements. The CSU GE-Breadth and the Intersegmental General Education Transfer Curriculum (IGETC) certification course lists for particular community colleges can be accessed on the official transfer and articulation system for California’s public colleges and universities website, [assist.org](http://assist.org).

CSUs may enter into course-to-course or program-to-program articulation agreements with other CSUs, any or all of the California community colleges and other regionally accredited institutions. Established CSU and CCC articulations may be found on [assist.org](http://assist.org). Students may be permitted to transfer no more than 70 semester (105 quarter) units to a CSU from an institution which does not offer bachelor’s degrees or their equivalents, for example, community colleges. Given the university’s 30-semester (45-quarter) unit residency requirement, no more than a total of 90 semester (135 quarter) units may be transferred into the university from all sources.

### Transfer Requirements

Applicants who have completed fewer than 60 transferable semester college units (fewer than 90 quarter units) are considered lower-division transfer students. Applicants who have completed 60 or more transferable semester college units (90 or more quarter units) are considered upper-division transfer students. Applicants who complete college units during high school or through the summer immediately following high school graduation are considered first-time freshmen and must meet the CSU minimum eligibility requirements for first-time freshman admission. Transferable courses are those designated for baccalaureate credit by the college or university offering the courses and accepted as such by the university to which the applicant seeks admission.

### Lower Division Transfers Requirements

Due to increased enrollment demands, some CSUs do not admit lower-division transfer applicants. Students are advised to check the

respective university they are interested in to see if lower division transfer applications are accepted.

An applicant who completes fewer than 60 semester (90 quarter) units of college credit is considered a lower-division transfer student. Due to enrollment pressures, some CSUs do not admit lower-division transfers so that more upper-division transfers can be accommodated.

Having fewer than 60 semester (90 quarter) units at the point of transfer may affect eligibility for registration priority at a CSU and may affect the student's financial aid status.

California resident transfer applicants with fewer than 60 semester or 90 quarter units must:

- Have a cumulative grade point average of 2.0 (C) or better in all transferable units attempted;
- Have completed, with a grade of C- or better, a course in written communication and a course in mathematics or quantitative reasoning at a level satisfying CSU General Education Breadth Area 1A and 2 requirements, respectively;
- Be in good standing at the last institution attended; and
- Meet any one of the following eligibility standards.

#### **Transfer Based on Current Admission Criteria**

The applicant meets the freshman admission requirements in effect for the term for which the application is filed; - OR -

#### **Transfer Based on High School Eligibility**

The applicant was eligible as a freshman at the time of high school graduation and has been in continuous attendance in an accredited college since high school graduation; - OR -

#### **Transfer Based on Making Up Missing Subjects**

The applicant had a qualifiable eligibility index at the time of high school graduation (combination of GPA and test scores if needed), has made up any missing college preparatory subject requirements with a grade of C- or better, and has been in continuous attendance in an accredited college since high school graduation.

One baccalaureate-level course of at least 3 semester (4 quarter) units is usually considered equivalent to one year of high school study.

(Note: Some CSUs may require lower-division transfer students to complete specific college coursework, for example the four basic skill courses, as part of their admission criteria.)

### **Upper Division Transfers Requirements**

Generally, applicants will qualify for consideration for upper-division transfer admission if they meet all of the following requirements:

1. Cumulative grade point average of at least 2.0 in all transferable units attempted;
2. In good standing at the last college or university attended; and
3. Completed at least sixty (60) transferable semester (90 quarter) units of college level coursework with a grade point average of 2.0 or higher and a grade of C- or better in each course used to meet the CSU general education requirements in written communication, oral communication, critical thinking, and quantitative reasoning, e.g. mathematics.

The 60 units must include at least 30 units of courses that meet CSU general education requirements, including all of the general education

requirements in communication in the English language (both oral and written) and critical thinking and the requirement in mathematics/quantitative reasoning (usually 3 semester units) OR the Intersegmental General Education Transfer Curriculum (IGETC) requirements in English communication and mathematical concepts and quantitative reasoning.

### **Associate Degrees for Transfer (AA-T or AS-T)**

The Associate in Arts for Transfer (AA-T) and the Associate in Science for Transfer (AS-T) degrees offered at the California Community Colleges (CCC) are designed to provide a California community college student the optimum transfer preparation and a clear admission pathway to the CSU degree majors.

CCC students who earn an Associate Degree for Transfer (AA-T or AS-T) are guaranteed admission with junior standing to a CSU and given priority admission consideration over other transfer applicants when applying to a local CSU or non-impacted CSU program. AA-T or AS-T admission applicants are given limited priority consideration based on their eligibility ranking to an impacted university/program or to CSUs/programs that have been deemed similar to the degree completed at the community college. Students who have completed an AA-T/AS-T in a program deemed similar to a CSU major are able to complete remaining requirements for graduation within 60 semester (90 quarter) units. It is the responsibility of the student who has earned an AA-T/AS-T to provide documentation of the degree to the CSU. For the admissions process, students are responsible for working with their community college counselors to complete verification of AA-T or AS-T degree progress through the e-verify process within the established university deadlines.

### **Provisional Admission**

Sacramento State may provisionally or conditionally admit transfer applicants based on their academic preparation and courses planned for completion. The university will monitor the final terms to ensure that those admitted complete all required courses satisfactorily. All accepted applicants are required to submit an official transcript of all college-level work completed. CSUs may rescind admission for any student who is found to be ineligible after the final transcript has been evaluated. In no case may such documents be received and validated by the university any later than a student's registration for their second term of CSU enrollment.

## **Local Area for Admission**

First-year freshmen applicants who graduate from high school in one of the following counties are considered in Sacramento State's local admission area: Sacramento, El Dorado, Nevada, Placer, San Joaquin, Solano or Yolo.

Transfer applicants transferring with the majority of units from one of the following community colleges are considered in Sacramento State's local admission area: American River, Cosumnes River, Folsom Lake, Lake Tahoe, Sacramento City, Sierra, San Joaquin Delta, Solano, Woodland or Yuba.

Applicants from the local admission area who meet minimum admission eligibility requirements will be offered admission to the university. However, they may not be admitted to the major of their choice due to impaction.

## **Wait List**

For application terms for which the number of eligible applicants for admission exceeds enrollment capacity, a waitlist will be established.

Students who accept the offer to remain on the admission waitlist will be notified of an admission decision as space becomes available.

## Special Admission Categories <sup>1</sup>

<sup>1</sup> Refer to Admission to Sacramento State (<https://catalog.csus.edu/academic-policies/>)/Special Categories. Veterans also refer to Application to Sacramento State/CSU Impacted Programs/Supplemental Criteria.

## Admission of Auditors for Undergraduate Courses

Admission as auditor may be restricted during periods of over-enrollment. Applicants may check with the Office of Admissions and Outreach or the Office of the University Registrar.

## Impacted Programs

To obtain the most current information on impacted programs and supplemental criteria, refer to <https://www.csus.edu/apply/admissions/application-process/impaction.html>.

## Catalog Rights for Degree Requirements

Transfer students may choose Sacramento State requirements in effect

1. at the time they began their college study at a California community college or a CSU,
2. at the time they entered Sacramento State, or
3. at the time they graduate from Sacramento State, provided they maintain attendance in college.<sup>1</sup>

<sup>1</sup> See Degree Requirements (<https://catalog.csus.edu/academic-policies/>)/Catalog Rights.

## Reservation

The University reserves the right to select its students and deny admission to the University or any of its programs as the University, in its sole discretion, determines appropriate based on an applicant's suitability and the best interests of the University.

## Evaluation of Transfer Credit

### Allowance of Transfer Credit from Accredited Colleges and Universities

Generally, students will be granted credit for baccalaureate level courses successfully completed at regionally accredited two or four-year colleges.

All courses, except remedial, are accepted for degree credit from institutions awarding four-year degrees. Credit is reviewed by the Degree Evaluations Office and is granted in compliance with applicable national, state, Title 5, CSU system, and University policies and procedures. Such credit may be applied toward fulfillment of major, minor, or general education requirements when applicable; other courses may count as elective credit toward the baccalaureate degree. This credit will be listed in summary form on the Sacramento State transcript of academic record.

Transfer credit generally is not posted to the Sacramento State transcript of post-baccalaureate students, including those seeking a Second Bachelor's degree. Check with the Office of Graduate Studies ((916) 278-6470) for exceptions.

## Advanced Placement Examinations

Sacramento State grants credit toward its undergraduate degrees for successful completion of examinations of the Advanced Placement Program of the College Board. Students who present scores of three or better will be granted up to six semester units of college credit.

### Use of Advanced Placement Credit

AP Exam	GE Area	GE Units	Elective Units	Course Equivalencies
African American Studies	None	0	6	None
Art History	3A Arts or 3B Humanities	3	3	None
Art Studio and Drawing	None	0	6	None
Art Studio-2D Design	None	0	6	None
Art Studio-3D Design	None	0	6	None
Biology: Score 5B & 5C of 3		4	2	None
Biology: Score 5B & 5C of 4 or 5		6	0	BIO 10
Calculus AB <sup>1</sup> : 2 Score of 3		4	2	None
Calculus AB <sup>1</sup> : 2 Score of 4 or 5		4	2	MATH 30
Calculus BC <sup>1</sup> : 2		6	0	MATH 30 & MATH 31
Chemistry	5A & 5C	4	2	None
Chinese Language & Culture	3B	3	3	Foreign Language Requirement
Computer Science A <sup>1</sup>	None	0	6	CSC 15
Computer Science AB <sup>1</sup>	None	0	6	CSC 15 & CSC 20
Computer Science Principles (May 2018 exam or later)	2	3	3	None
Economics – Macroeconom	4	3	3	ECON 1A
Economics – Microeconomics	4	3	3	ECON 1B
English Language	1A	3	3	ENGL 5
English Literature	1A & 3B	6	0	ENGL 5
Environmental Science	5A & 5C	4	2	None
French Language & Culture: Score of 3	3B	4	2	FREN 2A & Foreign Language reqmt.

French Language & Culture: Score of 4 or 5	3B	4	2	FREN 2B & Foreign Language reqmt.
French Literature	3B	3	3	None
Geography – Human	4	3	3	GEOG 2
German Language & Culture: Score of 3	3B	4	2	GERM 2A & Foreign Language reqmt.
German Language & Culture: Score of 4 or 5	3B	4	2	GERM 2B & Foreign Language reqmt.
Government – Comparative	4	3	3	None
Government - U.S. Gov and Politics	4	3	3	None - meets US Constitution <sup>2</sup>
History – U.S. <sup>3</sup>	4 +US1	6	0	HIST 17A & HIST 17B
History – European	3B	6	0	HIST 4 & HIST 5
History – World: Modern (May 2019 exam or later)	3B	3	3	HIST 51
Italian Language & Culture	3B	3	3	Foreign Language reqmt.
Japanese Language & Culture: Score of 3 (May 2017 exam or later)	3B	5	1	Japanese 1B & Foreign Language reqmt.
Japanese Language & Culture: Score of 4 (May 2017 exam or later)	3B	4	2	Japanese 2A & Foreign Language reqmt.
Japanese Language & Culture: Score of 5 (May 2017 exam or later)	3B	4	2	Japanese 2B & Foreign Language reqmt.
Latin	3B	3	3	Foreign Language reqmt.
Latin: Vergil	3B	3	3	Foreign Language reqmt.

Latin: Literature	3B	3	3	Foreign Language reqmt.
Music: Listening & Literature	3A	3	3	None
Music: Theory 3A		3	3	None
Physics 1 <sup>4</sup>	5A & 5C	4	2	None
Physics 2 <sup>4</sup>	5A & 5C	4	2	None
Physics 1 + Physics 2: Score of 3 <sup>4</sup>	5A & 5C	4	2	None
Physics 1 + Physics 2: Score of 4 or 5 <sup>4</sup>	5A & 5C	4	2	PHYS 5A & PHYS 5B
Physics C Mechanics: Score of 3 <sup>4</sup>	5A & 5C	4	2	None
Physics C Mechanics: Score of 4 or 5 <sup>4</sup>	5A & 5C	4	2	PHYS 11A
Physics C Electricity/Magnetism: Score of 3 <sup>4</sup>	5A & 5C	4	2	None
Physics C Electricity/Magnetism: Score of 4 or 5 <sup>4</sup>	5A & 5C	4	2	PHYS 11C
Precalculus	2	4	2	MATH 29
Psychology	4	3	3	PSYC 2
Research	None	0	6	None
Seminar	None	0	6	None
Spanish Language & Culture: With score of 3	3B	4	2	SPAN 2A & Foreign Language reqmt.
Spanish Language & Culture: With score of 4	3B	4	2	SPAN 2B & Foreign Language reqmt.
Spanish Language & Culture: With score of 5	3B	4	2	SPAN 42, 47 & Foreign Language reqmt.
Spanish Literature & Culture	3B	3	3	Foreign Language reqmt.
Statistics	2	3	3	STAT 1

<sup>1</sup> If student passes more than one AP Calculus or Computer Science exam, only one examination may be applied to the baccalaureate degree. A score of 3 or above is required.

<sup>2</sup> AP exam in Government does not fulfill CA Government requirement.

<sup>3</sup> AP exam in US History does not fulfill Race & Ethnicity requirement.

- <sup>4</sup> If a student passes more than one AP Physics exam, only 6 units of credit may be applied to the Baccalaureate degree and only 4 units applied to GE certification.

## Credit For Instruction in Non-Collegiate Instruction

Office of the Registrar  
Degree Evaluations  
Lassen Hall 2000  
(916) 278-4862

Sacramento State grants undergraduate degree credit for successful completion of non-collegiate instruction, either military or civilian, appropriate to the baccalaureate degree, which has been recommended by the Commission on Educational Credit and Credentials of the American Council on Education. The numbers of units allowed are those recommended in the Guide to the Evaluation of Educational Experience in the Armed Services and the National Guide to Educational Credit for Training Programs.

## Credit For Prior Learning

College of Social Sciences and Interdisciplinary Studies  
Amador Hall 255  
(916) 278-6504

Sacramento State grants up to six units of credit for learning, knowledge, or skills-based experience that has been documented and evaluated according to campus policy. Students should be aware, however, that policies for earning credit for prior learning vary from campus to campus in the CSU.

## Transfer Credit From Overseas Institutions

Credit is granted from recognized overseas institutions. Awarding of advanced standing varies depending on the educational system of the country. Certified copies of transcripts and degrees must be submitted in English translation. Sacramento State students who plan to study abroad through independent programs, CSU International Programs or through Sacramento State partnerships should contact International Programs and Global Engagement for information.

## Nontraditional Credits

Sacramento State allows the following degree credit, based on evaluation of nontraditional academic experiences and/or examinations to apply toward the baccalaureate degree:

1. Baccalaureate-level course credit certified by the Defense Activities in Nontraditional Education Support (DANTES). The amount of credit is limited to 24 semester units, the limit on the number of extension/correspondence course units that can be applied toward the degree.
2. Standardized examinations designated for system-wide credit by the Chancellor of the California State University. The names of these examinations, the passing scores required, and the number of semester units to be awarded is listed under system wide Credit by Examination.<sup>1</sup> The total amount of examination credit applied to the baccalaureate degree cannot exceed 30 semester units.
3. The Advanced Placement Examinations of the College Entrance Examination Board on which the student receives a score of 3, 4, or 5. Up to six semester units may be awarded for each Advanced Placement Examination passed.
4. Credit for basic training and commissions in the military service. The American Council on Education's Commission on Education Credit

and Credentials recommends the number of units allowed for each branch.

5. Commissions held while in the military service: 12 upper division units.
6. Civilian and military courses and schools recommended for credit by the American Council on Education's Commission on Education Credit and Credentials.

<sup>1</sup> See Academic Policies (<https://catalog.csus.edu/academic-policies/>)/system wide Credit by Examination.

## Additional Degree Credits Allowed

1. Credit for selected vocational/technical courses applicable to Construction Management and/or Mechanical Engineering Technology programs.
2. Transfer credit from provisionally accredited colleges may be granted upon completion of 24 residence units with a "C" grade point average at Sacramento State. Credits granted would normally be in course areas commonly taught in four-year baccalaureate degree programs. Credit is granted only for courses in which at least "C" grades are earned. No credit will be granted for courses in religion, education, psychology, or philosophy if completed at a sectarian college. Credit may be restricted when the institution is specialized, e.g., offering only one or a small number of related programs. Credit to be used toward the student's major or minor must receive the recommendation of the appropriate department. Students who have attended institutions that are listed as business schools only may receive credit through challenge examination

## Limitations on the Transfer of Credit

Unit limitations apply to specific categories of credit that may be used to meet baccalaureate degree requirements:

1. A maximum of 70 hours transferred from two-year or community Colleges.
2. A maximum of 30 hours of examination credit.
3. A maximum of 24 hours in extension and correspondence (transfer, Sacramento State or in combination).
4. A maximum of 30 hours of any combination of correspondence, extension, and military service credit.
5. A maximum of 24 units in Special Sessions

## Transfer Grade Policies

Sacramento State utilizes the following policies in evaluating grades earned in courses accepted for transfer:

1. The grading policy of the regionally accredited institution where credit was earned is honored by accepting at face value all official transcript entries, including those:
  - a. reflecting academic forgiveness actions;
  - b. reflecting acceptance of grade point remediation for repeated courses; and
  - c. regarding "incomplete" grades (e.g., "I", "IS", and "IU").
2. All transfer courses graded Pass/No Pass or Credit/No Credit are computed at neutral value, except in those cases where the specific grading symbol is identified by the source institution as equivalent to a grade less than "C" in which case it will be taken at face value.
3. All transfer course grades or symbols used to designate unsatisfactory, failing, or non-passing work at time of withdrawal



such as “UW”, “WU”, or “WF” are evaluated as failing grades “F” unless otherwise defined by the source institution.

## Official Transfer Evaluations

Office of the University Registrar  
Lassen Hall 1000  
(916) 278-1000

The Office of the University Registrar will prepare an official transfer credit evaluation summarizing prior college credit and indicating Sacramento State General Education requirements met. Students may access their Transfer Credit Evaluation through their MySacState account.

Questions about the evaluation can be discussed with the Student Services Center, Lassen 1000 or by calling the Help Line at (916) 278-1000.

## Placement Measures for First-Year GE Written Communication and Mathematics/Quantitative Reasoning Courses

Freshman skills assessment and placement for general education written communication and mathematics/quantitative reasoning shall be based on systemwide skills assessment standards that include the Early Assessment Program/ Smarter Balanced Achievement Levels, ACT scores and/or SAT scores, high school coursework, high school GPA and math GPA.

Skills assessments are not a condition for admission to the CSU; they are a condition of enrollment.

These skills assessments are designed to inform entering freshmen of placement in appropriate baccalaureate-level courses based on their skills and needs.

First-time freshmen in need of support as determined by the skills assessment will be placed in supported instruction. Supported instruction is designed to assist students in credit bearing courses. Students may also be required to participate in the Supportive Pathways for First-Year Students Program.

The Supportive Pathways for First-Year Students Programs offers pathways and academic and social support that align with each incoming student's needs. The programs' goal is to ensure that first time students successfully complete the General Education (GE) written communication (1A) and math/ quantitative reasoning (2) requirements within their first year.

## Assessments and Placement for GE Written Communications Has Fulfilled the GE Subarea 1A English Requirement

The student has met the requirement via completion of one of the following:

### Advanced Placement (AP) Test

- 3 or above on AP English Language and Composition
- 3 or above on AP English Literature and Composition

### College Transfer Coursework

- Completed approved college course that satisfies CSU GE Area 1A (written communication) with a grade of C- or better

## Placement in a GE Subarea 1A English Course

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

### English CAASPP/EAP Test:

- Standard Exceeded
- Standard Met and completed 12th grade approved year-long English course (CSU ERWC, AP, Weighted Honors English) with grade of C- or better

### SAT Evidence-Based Reading and Writing Test:

- 550 or above
- 510 – 540 and completed 12th grade approved year-long English course (CSU ERWC, AP, Weighted Honors English) with grade of C- or better English

### ACT Test:

- 22 or higher
- 19-21 and completed 12th grade approved year-long English course (CSU ERWC, AP, Weighted Honors English) with grade of C- or better

### High School Courses and GPA:

- Weighted GPA 3.3 or above
- GPA 3.0 or above and completed approved 12 grade year-long English course (AP, CSU ERWC, Weighted Honors English)
- GPA 3.0 or above and completed Honors English
- GPA 3.0 or above and 5 or more years of high school English

## Placement in a Supported GE Subarea 1A English Course

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

### SAT Evidence-Based Reading and Writing Test:

- 510 – 540 and 4 or more years of high school English

### ACT Test:

- 19-21 and 4 or more years of high school English

### High School Courses and GPA:

- Weighted GPA 3.0 or above and 4 or more years of high school English

## Placement in a Supported GE Subarea 1A English Course and Participation in the Supportive Pathways for First-Year Students Program

Based on multiple measures evaluation, student needs additional academic support including participation in the Supportive Pathways for First-Year Students Program. Visit [csustudentsuccess.org](http://csustudentsuccess.org) (<http://csustudentsuccess.org/>) to learn about this program.

## Assessments and Placement for GE Mathematics/Quantitative Reasoning: Non-Math Intensive Majors (Algebra and Statistics Disciplines, Non-STEM and Undecided Majors) Has Fulfilled the GE Area 2 Math/Quantitative Reasoning Requirement

The student has met the requirement via completion of one of the following:

### Advanced Placement (AP) Test:

- 3 or above on AP Calculus AB
- 3 or above on AP Calculus BC
- 3 or above on AP Statistics
- 3 or above on AP Computer Science Principles

### International Baccalaureate (IB) Test:

- 4 or above on Math Higher Level (HL)

### College Level Examination Program (CLEP):

- 50 or above on: Calculus, College Algebra, College Algebra-Trigonometry, Pre-Calculus or Trigonometry

### College Transfer Coursework:

- Completed math/quantitative reasoning college course with a C- or better that satisfies CSU GE Area 2

## Placement in a GE Area 2 Math/Quantitative Reasoning Requirement

The student has met examination standards and/or multiple measures-informed standards via one of the following criteria:

### CAASPP/EAP Math Exam:

- Standard Exceeded
- Standard Met and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better
- Standard Met and 4 or more years of high school math or quantitative reasoning

### SAT Math Test:

- 570 or above
- 520 – 560 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

### ACT Math Test:

- 23 or above
- 20-22 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

### High School Courses and GPA:

- Weighted math GPA 3.0 or above and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better
- Weighted math GPA 3.0 or above and 5 or more years of high school math or quantitative reasoning
- Weighted high school GPA 3.7 or above

- Weighted high school GPA 3.5 or above and 4 or more years of high school math or quantitative reasoning

## Placement in a Supported GE Area 2 Math/Quantitative Reasoning Requirement

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

### High School GPA:

- Weighted math GPA 3.3 or above
- Weighted high school GPA 3.0 or above

## Placement in a Supported GE Area 2 Math/Quantitative Reasoning Requirement and Participation in the Supported Pathways Program Required

Based on multiple measures evaluation, student needs additional academic support including participation in the Supportive Pathways for First-Year Students Program. Visit [csustudentsuccess.org](http://csustudentsuccess.org) (<http://csustudentsuccess.org/>) to learn about this program.

## Assessments and Placement for GE Area 2 Mathematics/Quantitative Reasoning: Pre-STEM/STEM and Other Math- Intensive Majors Has Fulfilled the GE Area 2 Math/Quantitative Reasoning Requirement

The student has met the requirement via completion of one of the following:

### Advanced Placement (AP) Test:

- 3 or above on AP Calculus AB
- 3 or above on AP Calculus BC
- 3 or above on AP Statistics
- 3 or above on AP Computer Science Principles

### International Baccalaureate (IB) Test:

- 4 or above on Math Higher Level (HL)

### College Level Examination Program (CLEP):

- 50 or above on: Calculus, College Algebra, College Algebra-Trigonometry, Pre-Calculus or Trigonometry

### College Transfer Coursework:

- Completed math/quantitative reasoning college course with a C- or better that satisfies CSU GE Area 2

## Placement in a GE Area 2 Math/Quantitative Reasoning Requirement

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

### CAASPP/EAP Math Exam:

- Standard Exceeded
- Standard Met and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

### SAT Math Test:

- 570 or above
- 520 – 560 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

**ACT Math Test:**

- 23 or above
- 20-22 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

**High School Courses and GPA:**

- Weighted math GPA 3.5 or above and completed 12th grade approved year-long math course beyond Algebra 2 with a grade of C- or better
- Weighted math GPA 3.5 or above and 5 or more years of high school math or quantitative reasoning
- Weighted high school GPA 3.7 or above

**Placement in a Supported GE Area 2 Math/ Quantitative Reasoning Requirement**

The student has met examination standards and/or multiple measures-informed standards via the criteria below:

**High School Math GPA:**

- Weighted math GPA 3.3 or above

**Placement in a Supported GE Area 2 Math/ Quantitative Reasoning Requirement and Participation in the Supportive Pathways for First-Year Students Program Required**

Based on multiple measures evaluation, student needs additional academic support including participation in the Supportive Pathways for First Year Students Program. Visit [csustudentsuccess.org](http://csustudentsuccess.org) (<http://csustudentsuccess.org/>) to learn about this program.

- The goal of the Supportive Pathways for First-Year Students Program (SPFY) is to ensure that first-time students successfully complete the General Education (GE) written communication (1A) and math/quantitative reasoning (2) requirements within their first year.
- Better prepare students in written composition and mathematics/quantitative reasoning before the fall term of freshman year, improving students' chances of successful completion of a baccalaureate degree.
- For general information about Supportive Pathways for First-Year Students Program (SPFY), visit [csustudentsuccess.org/supportive-pathways](http://csustudentsuccess.org/supportive-pathways) (<http://csustudentsuccess.org/supportive-pathways/>). Students are encouraged to visit the university website for SPFY information once admitted.
- Eligible financial aid applicants with an Estimated Family Contribution (EFC) of \$6,000 or less will be eligible for waiver of the per unit SPFY fee. For more information on assessments, placements and the Supportive Pathways for First Year Students Program, please visit [csustudentsuccess.org](http://www.csustudentsuccess.org/) (<http://www.csustudentsuccess.org/>).

**Directed Self Placement (DSP)**

All first time freshmen must participate in Directed Self-Placement (DSP).

For additional information about DSP, please visit the DSP website (<https://www.csus.edu/undergraduate-studies/writing-program/directed-self-placement.html>).

**First-year Composition Course Options:**

By engaging in the Directed-Self Placement activities prior to coming to orientation and before enrolling in courses, students will receive a recommendation to help them choose from the options below:

**The Semester-Long Program—English 5 or 5M<sup>1</sup>: Accelerated Academic Literacies.** Intensive, semester-long course to help students use reading, writing, discussion, and research for discovery, intellectual curiosity, and personal academic growth—students will work in collaborative groups to share, critique, and revise their reading and writing. Students will engage in reading and writing as communal and diverse processes; read and write effectively in and beyond the university; develop a metacognitive understanding of their reading, writing, and thinking processes; and understand that everyone develops and uses multiple discourses. 3 units.

**The Year-Long “Stretch” Program—English 10/11 or 10M/11M<sup>1</sup> Academic Literacies I & II.** Year-long course to help students use reading, writing, discussion, and research for discovery, intellectual curiosity, and personal academic growth—students will work in collaborative groups to share, critique, and revise their reading and writing. Students will engage in reading and writing as communal and diverse processes; read and write effectively in and beyond the university; develop a metacognitive understanding of their reading, writing, and thinking processes; and understand that everyone develops and uses multiple discourses. 6 units.

**One-Unit Small Group Tutorial – ENGL 1X: Composition Tutorial.**

Taken in conjunction with one of the courses above, this composition tutorial offers supplemental instruction in elements of composition and assists students in mastering the writing process with special emphasis on planning and revising essays. Instruction takes place both in traditional classroom setting and in small group and individual tutorials. Students enrolled in this tutorial must also be co-enrolled in a first-year composition course as the focus will be drafting and revising the work done in the primary writing course. 1 unit +5/5M or 10/10M, 11/11M.

<sup>1</sup> “M” course instructors are specifically trained to help students with different language backgrounds develop the skills necessary for success in their university reading and writing. “M” courses focus on the experiences and languages that multilingual students bring to the classroom—using them as a resource for learning and refining students’ academic reading and writing.

**Graduation Writing Assessment Requirement**

The Undergraduate GWAR is a CSU-wide requirement that should be completed by undergraduate and second bachelor’s students in their junior year.

All undergraduate students must satisfy the Graduation Writing Assessment Requirement (GWAR) in order to graduate. The GWAR is satisfied by completing a designated upper division Writing Intensive (WI) course with a grade of C- or better. All WI courses have a prerequisite that can be met either by submitting a Writing Placement for Juniors Portfolio (WPJ) or by completing ENGL 109W or ENGL 109M. Students who choose Portfolio placement will be asked to submit samples of their college level writing from courses they’ve completed. Based on a review of that work, a pathway to a WI course, and to the GWAR, will be recommended. WI courses may also count toward General Education and/or major requirements.

Students having satisfied the Graduation Writing Requirement Assessment at other CSU campuses are considered to have satisfied the requirement at Sacramento State.

# Additional Course Placement Examination Requirements

## Chemistry

Sequoia Hall 156  
(916) 278-6684

## Foreign Language

Mariposa Hall 2051  
(916) 278-6333

Sacramento State students who continue their study of a foreign language begun elsewhere must enroll in a course that does not duplicate previous college credits received. A placement test will be given prior to registration or at the first class meeting. If given prior to registration, it will be listed in the Class Schedule. Adjustment of registration, if necessary, will be made in accordance with the results of the placement exam.

Students who have begun the study of any foreign language in high school and who will enroll before taking the placement test may use the following as a guide for their first enrollment:

**1A** - if the student has less than one year of satisfactory high school study

**1B** - if the student has one year but less than two years of high school study

**1C** - if students have completed up to two years of high school study or one year of college French or German or Spanish with failing or unsatisfactory achievement or evaluation; and if students have had an extended interruption of beginning or intermediate formal language study

**2A** - if the student has two but less than three years of high school study

**2B** - if the student has three years of high school study

Students who have acquired knowledge of a foreign language without having received high school or college credit should consult with an advisor for placement.