

# CERTIFICATE IN PROFESSIONAL WRITING

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The Professional Writing Certificate prepares students to communicate as rhetorically effective and ethical writers in diverse workplace contexts. Students learn the theories that inform professional writing and gain hands-on experience by producing a variety of professional documents and completing an internship. Professional writing takes place within organizational and/or institutional contexts and includes workplace genres such as reports, correspondence, manuals, employment documents, grants, etc. Given the contexts in which professional writing takes place, there is a strong emphasis on writing in digital environments and using data effectively.

## Program Requirements

Code	Title	Units
ENGL 120P	Professional Writing ✍️	4
ENGL 120T	Technical Writing ✍️	4
ENGL 195W	Writing Programs Internship	4
Select one of the following courses:		3 - 4
ENGL 110J	Traditional Grammar and Standard Usage	
ENGL 120C	Topics in Composition ✍️	
ENGL 120R	Topics in Rhetoric ✍️	
ENGL 120S	Writing in the Social Sciences	
ENGL 120E	Digital Writing and Rhetoric ✍️	
ENGL 120Q		
ENGL 120L		
ENGL 130F	Writing For Television	
ENGL 130J	Writing Feature Film Scripts	
ENGL 130M	Art of Autobiography ✍️	
ENGL 130N	Creative Non-Fiction	
ENGL 195A	Writing Center Theory and Practice: Internships	
ENGL 195C	Internship In Field Work	
<b>Total Units</b>		<b>15-16</b>