








CERTIFICATE IN PROFESSIONAL WRITING

The Professional Writing Certificate prepares students to communicate as rhetorically effective and ethical writers in diverse workplace contexts. Students learn the theories that inform professional writing and gain hands-on experience by producing a variety of professional documents and completing an internship. Professional writing takes place within organizational and/or institutional contexts and includes workplace genres such as reports, correspondence, manuals, employment documents, grants, etc. Given the contexts in which professional writing takes place, there is a strong emphasis on writing in digital environments and using data effectively.

Program Requirements

Code	Title	Units
ENGL 120P	Professional Writing 	4
ENGL 120T	Technical Writing 	4
ENGL 195W	Writing Programs Internship	4
Select one of the following courses:		3 - 4
ENGL 110J	Traditional Grammar and Standard Usage	
ENGL 120C	Topics in Composition 	
ENGL 120R	Topics in Rhetoric 	
ENGL 120S	Writing in the Social Sciences	
ENGL 120E	Digital Writing and Rhetoric 	
ENGL 120Q		
ENGL 120L	Community Literacy and Public Rhetorics 	
ENGL 130F	Writing For Television	
ENGL 130J	Writing Feature Film Scripts	
ENGL 130M	Art of Autobiography 	
ENGL 130N	Creative Non-Fiction	
ENGL 195A	Writing Center Theory and Practice: Internships	
ENGL 195C	Internship In Field Work	
Total Units		15-16